

Recording Photo Consent on OBM

We have revised how we go about obtaining photo consent for members and now have three clear options when it comes to taking photos/videos during BB activities.

New functionality has been added to OBM to enable Leaders and Parents/Carers to record/update photo consent for members.

Recording on OBM

Based on the Parent/Carer completing the Joining Form or Annual Information Form photo consent can easily be recorded/updated by Leaders on OBM by going to 'Members' and 'Personal Details' within a youth section. Parents/Carers that have access to My.BB can also view/update photo consent for their child by logging into My.BB and going to 'Personal Details'.

Inviting Parents/Carers to complete on OBM

If you would like to manage photo consent through OBM, you can send out an email to all Parents/Carers asking them to login to My.BB using a ready to go template (Use 'Send Email' functionality within 'Members' and 'Personal Details' and click on 'Special Content' and select 'Generic message asking Parents to visit My.BB to complete photo consent'). Parents/Carers will receive an email with a link to click on and complete photo consent through My.BB.

Keeping Track

To ensure you are aware of any changes made by Parents/Carers to photo consent through My.BB it is recommended that you enable notifications for any changes made by Parents/Carers, by going to 'Members', 'Personal Details' and clicking 'View changes by Parents' in top right and then 'Email Notifications' in top right and ticking to 'receive notifications'. This will send an email once a day to you (the logged in user to OBM) keeping you up to date with any changes made by Parent/Carer in My.BB. You will need to do this for each section in OBM. Please note all changes to photo consent are recorded in the 'History' providing an audit trail to show when and who made changes.

The screenshot displays the OBM interface for a member named Joshua Charrington. The left sidebar contains navigation links for 'Members', 'Personal Details', 'Attendance Register', 'Teams/Squads', 'Flexi-Records', 'test', 'Email Mailing Lists', 'Programme', 'Badges', and 'Section Admin'. The main content area is titled 'Joshua Charrington' and includes a profile picture placeholder, a 'Photo Consents' section with three radio button options, a 'Confirmed via My.BB' status, a 'Confirmed by Support' timestamp, a 'Joining Details' section with 'Joining Form Completed By' and 'Joining Form Completed On' fields, and a 'Last Updated' section showing the person 'My.BB' and the time '25/09/2018 10:53'. A blue arrow points to the 'Photo Consents' heading.

For additional guidance on the use of the Joining Form and Annual Information Form see <http://leaders.boys-brigade.org.uk/guidance-information/joiningforms.pdf>