

## Adding Youth Members in OBM (From 1<sup>st</sup> September 2018)

Following the introduction of GDPR it has been necessary to review the way we capture data and as a result a new **Joining Form** was introduced in August and this should be completed by all new members (children & young people) joining the organisation from the 2018-2019 session onwards.

The new form will assist Leaders in collecting the information needed to ensure parents/carers are fully informed and that we have all the information needed to ensure children and young people have a safe and enjoyable experience as they participate in BB activities.

**New Member** [Close]

New Member

Enter these basic details and then you will be able to add further details on the next page.

**First Name** Required

**Last Name** Required

**Date of Birth** Required dd/mm/yyyy

**Registration Date** Required dd/mm/yyyy

**Started Section** Required dd/mm/yyyy

**Joining Form Completed By** Required

**Joining Form Completed On** Required dd/mm/yyyy   
Date signed by parent or carer.

**Sex** Required - Please select -

Cancel

As part of the **mandatory requirement to add children and young people to OBM**, confirmation that the Joining Form has been completed and received by the Company will be required and be recorded as part of the process of adding children and young people into a section on OBM. In addition to the First name, Last name, Dote of Birth, Registration Date, Started Section Date and Sex you will also now be asked to provide the date the Joining Form was completed by the Parent/Carer along with the name of the Parent/Carer completing the form.

For additional guidance on use of the Joining Form see <http://leaders.boys-brigade.org.uk/guidance-informationjoiningforms.pdf>